

Minutes 10 May 2021

CORNWORTHY PARISH COUNCIL

MINUTES of a meeting of Cornworthy Parish Council at St Peter's Church on

Monday 10th May 2021 at 8.00 pm including the Annual General Meeting

Draft minutes subject to change at the next meeting

At the start of the meeting, Cllr Kirkland offered his congratulations to County Councillor Hawkins

on his return to office after the May elections.

1.0 Preambles

1.1 Emergency Exits

1.2 Apologies received from Cllr Worthington and District Councillor McKay

2.0 Parish Council Annual General Meeting

2.1 Election of Chairman and Vice Chairman: clerk asked for nominations for the position of Chairman for Cornworthy Parish Council. Cllr Kirkland was nominated by Cllr Carver. Cllr Kirkland indicated he was happy to stand for chairman and was duly elected. Proposed by Cllr Carver and seconded by Cllr Bradley. All in agreement

Clerk asked for nominations for the position of Vice Chairman for Cornworthy Parish Council. Cllr Kirkland nominated Cllr Bradley. Cllr Bradley indicated she was happy to stand for vice-chairman and was duly elected. Proposed by Cllr Kirkland and seconded by Cllr Carver.

All in agreement.

2.2 Appointment of Parish Council Village Hall Representative : Clerk asked if Cllr Carver was prepared to continue representing the Parish Council on the Village Hall Committee. Cllr Carver agreed. This was then proposed by Cllr Bradley and seconded by Cllr Hunt.

3.0 Declarations of Interest : none received

4.0 Minutes

3.1 **Approval of Minutes** from the Annual Parish Meeting held 19th April 2021. Agreed as stood and signed by Chairman, Cllr Kirkland. Clerk mentioned a belated report had been received from The Dame Elizabeth Harris and John Peter Charity. Cllr Hunt explained that the Trust currently does not have a charitable status but has re-grouped and will continue to carry out its distribution work as a Trust. It was agreed by all that the report should be

included on the 2021/2021 Annual Parish meeting minutes and will become an addendum to the signed minutes.

3.2 Approval of Minutes from the Cornworthy Parish Council Meeting held 19th April 2021. After correcting a spelling error, the minutes were agreed by all and duly signed by Chairman, Cllr Kirkland.

5.0 Matters Arising from the Minutes

5.1 (Item 4.1 April Minutes) Parking in the Village: The Devon Fire Brigade Totnes Station and Operational Readiness Manager had replied to a recent communication from the parish council. The council had requested advice on areas in the village which would present an problem due to parked vehicles in the event of their appliances trying to reach an emergency here. However, he said they have no powers to manage parking and moving vehicles would need to involve equipment from the appliance itself to comply with manual handling regulations. Cllr Kirkland highlighted that he and the clerk will shortly be meeting the new Rural and Neighbourhood Sergeant, Jonathan Croft, and would hope to discuss the matter with him. At this stage, councillors felt that introducing yellow lines would displace too many residents in terms of having convenient access to their homes and was not an option they wished to consider at present.

5.2 Neighbourhood Plan : Duncan Smith, Neighbourhood Planning Officer for SHDC, has sent an outline regarding what would be involved in developing a Neighbourhood Plan. Clerk has invited Duncan to attend a parish council meeting to discuss what steps Cornworthy would need to consider. Awaiting a reply on a suitable date. Clerk to pursue.

6.0 Local Issues

5.1 Current enforcement cases : one new case which was discussed.

5.2 Parishioners Letters : none received this month

5.3 Bench : clerk has received delivery of the new bench pack for the village green outside the village hall. Cllr Hunt and clerk will liaise re next steps in terms of assembling the bench and siting at the green. It was agreed that the existing bench could be refurbished with a power washer and re-staining.

7.0 Highways : it was mentioned to Cllr Hawkins that potholes which had been reported a while ago where still untreated. Cllr Hawkins asked the clerk to inform him of all the locations and he would look into it.

8.0 Planning

Decisions

8.1 Sheilings, Ridge Lane, Blackawton TQ9 7HQ 0297/21/CLE Certificate of Lawfulness for existing non-compliance with occupancy condition (resubmission of 3526/20/CLE) **REFUSAL**

9.0 Finance and Records

9.1 Receipts

(a) 7p bank interest – 9th April 2021

(b) £3750 – SHDC 1st precept payment

9.2 Payments

(a) £276.90 – Mrs L Maby – Clerk’s Salary for April

(b) £ 71.99– Reimbursement to Mrs L Maby for Purchase of Road Sign

£14.39-Reimbursement to Mrs L Maby for Monthly Zoom subscription

(e) £83.55 – NALC/DALC Affiliation Fee

(f) £82.80- Paula Pitman for Flagpole purchase

Payments a to d proposed by Cllr Carver and seconded by Cllr Bradley

Payments e and f proposed by Cllr Bradley and seconded by Cllr Hunt

9.4 Bank Balance at 9/4/2021

Total: £25,372.01 Current account: £17,308.13 Savings account: £8,063.88

Allocated: Cornworthy PC: £24,937.12

Charlecombe Wood: £108.01 P3: £326.88

9.5 Certificate of Exemption AGAR 2020/21: clerk explained that as both the councils income and outgoings fall below the required minimum amount to warrant an external audit, Cornworthy Parish Council can exempt itself for the 2020/2021 financial year. Chairman, Cllr Kirkland signed the Certificate of Exemption which clerk will send on to the auditors Littlejohn.

10.0 Reports

9.1 Clerk : Clerk confirmed there is to be an introductory on line meeting with the new Rural and Neighbourhood Sergeant, Jonathon Croft on 12th May. Both the clerk and Chairman Cllr Kirkland will attend with room for one more councillor should anyone want to join the meeting

9.2 Tree Warden

9.3 Defibrillator: Cllr Kirkland reported that all was working well and informed the meeting that the Cornworthy defibrillator is now registered on 'The Circuit', that is The National Defibrillator Network organised by the National Heart Foundation. It is intended that the South West Ambulance Service will be connected to this shortly.

9.4 Village Hall : Cllr Carver highlighted the cleaning and maintenance work done and planned for the Hall. The intention is to get the Table Tennis Club up and running as soon as possible.

9.5 Climate Change: Cllr Fry had previously circulated her report to councillors which highlighted the Climate Change and Biodiversity News letter for March 2021. The SHDC Strategic Planner will attend the next Climate forum meeting with a focus on Neighbourhood plans and links to SHDCs JLP. The climate change website

<https://www.climatechange.southhams.gov.uk/achievements-and-activity>

will soon feature a table, this will be a live document and include valuable advice to householders and parishes to improve their personal carbon footprints and they hope it to go live over the next few months.

9.5 District Councillor: not present

9.6 County Councillor : Cllr Hawkins discussed issues regarding the new roundabout at Sainsburys and said it should be finished by the first week in June.

11.0 Correspondence/Invitations and Items For June Agenda

11.1 Cllr Fry asked if a new village photograph could be discussed at the next meeting

12.0 100 May Club Draw

1st: Mr I Simons

2nd: Mr K Sayer

3rd: Mrs P Kirkland

The meeting closed at 8.50pm

The next **Parish Council Meeting** is on **Monday 7th June 2021 at 8.00 pm**