

Minutes of meeting from 11 January 2021

## **Cornworthy Parish Council**

**Minutes** of Cornworthy Parish Council Meeting

Held by Videoconferencing (Zoom)

**on Monday 11<sup>th</sup> January 2021**

**Draft Minutes subject to change at the next meeting**

**Present:** Cllr Kirkland (Chairman); Cllr Bradley (Vice Chairman); Cllr Fry

**In Attendance:** County Cllr Hawkins ; District Cllr McKay ;

Mrs L Maby (Clerk); 1 x Member of Public

### **1. Preambles**

1.1 Apologies: Cllrs Worthington and Carver (technical difficulties)

- **Declarations of interest:** none
- **Minutes**

3.1 The Minutes from the Parish Council Meeting held on Monday 2<sup>nd</sup> November 2020 were agreed by all and duly signed by Chairman Cllr Kirkland.

3.2 The Minutes from an Extraordinary meeting held on Wednesday 23<sup>rd</sup> December to discuss the budget and precept level for 2021 were agreed by all and duly signed by Chairman, Cllr Kirkland

- **Matters Arising From Minutes**

4.1 (Item Nov Minutes 5.3) Cllr Kirkland confirmed that a winner had been chosen from the entrants for the Children's Decoration Competition. He also advised the meeting that Mr Gitsham who had offered his services to provide an outside socket to light the tree had come across installation problems which required further work . The cost of this extra work would be circa £240 (ex VAT). Cllr Kirkland asked that Mr Gitsham be requested to supply an invoice for payment alongside a further invoice to cover his work installing sockets at the Sports Field following the completion of the Devon Air Ambulance Lighting Mast. Clerk to pursue. Cllr Kirkland asked for an estimate for the amount of electricity used for the tree lights over the period. An amount of £30 was agreed to be paid to the Village Hall. Proposed by Cllr Kirkland and seconded by Cllr Bradley.

4.2 (Item Nov Minutes 6.3): Cllr Kirkland confirmed that the damage to the fingerposts at Kerswell and Millpond have been reported to the police. Cllr Hunt has re-erected the Kerswell sign with a surround of heavy boulders offering protection from further damage. Cllr Hunt will be asked if he can attend to The Millpond sign in due course.

- **Local Issues**

5.1 Enforcement Cases: nothing new to report

5.2 Parishioners Letters

5.2 a Traffic incidents in lane between TQ9 7UF and Washbourne involving white vans speeding and local residents. Several incidents have now occurred in this spot causing damage to vehicles. Cllrs discussed the possibility of a 20mph limit here but Cllr Hawkins advised this was unlikely to be implemented on a deregulated country lane. Instead councillors discussed the possibility of erecting signs to encourage traffic to slow down. Clerk to check with DCC Highways that this will be possible if Cornworthy Parish Council purchase the signs.

5.2 b. Persons living off grid in huts on Ridge Lane and fouling of neighbouring fields. Clerk has already reported this to Enforcement. Cllr McKay will liaise with Enforcement Officers and Environmental Health to ascertain the situation.

5.2 c Poor road drainage affecting land at Higher Tideford Farm. Residents have described the issues with surface water from the highway flooding their land despite their own attempts to improve the drainage on their property. Clerk to relay the information to DCC Highways for their comments.

5.2d. Various issues regarding the upkeep of Cornworthy Village. Several issues were discussed. The main areas being the BT Phone Box and the Oak Posts around the Village Green area. The meeting was reminded by the clerk that the parish council have insisted on keeping the Phone Box despite BT's regular attempts at removal since there is no mobile signal in the centre of the village for anyone with no access to a landline eg. a visitor to the village or a resident whose landline is temporarily inoperable. The missing pane of glass will be replaced and the box given a wash. Repairing the posts around the Oak Tree is in hand.

5.3 Locality Grant of £325: Cllr Hawkins suggested that a good use of this money could be to provide extra gritting bins for the village and the road signs for the Washbourne area. Cllrs were in agreement and Clerk to investigate cost of these items before applying for the grant.

5.4 Notice of Casual Vacancy: Cllr Kirkland informed the meeting that Cllr Matthews has resigned. Clerk has issued the notices of the Casual Vacancy on notice boards, website and parish magazine. As no requests for an election have been received by SHDC, Cornworthy Parish Council may now co-opt a new councillor. There is an interested person and this will be confirmed before the next meeting.

5.5 Parking in Priory View: Delivery vehicles and larger trucks such as the refuse lorry are finding it difficult to access Priory View because of parking on either side of the road. There is one particular vehicle mainly causing the issue and it was decided that Cllr Kirkland would speak to the owner as a first stage.

5.6 Gritting in the Village: Cllrs discussed the need for an action plan to address the problem of icy roads now there is no Gritter service. This will be on the agenda for the February meeting.

5.7 Covid 19 response: Cllr Kirkland confirmed that information regarding help available to residents had been posted on the parish council Facebook page.

5.8 Occupation of land behind Best Western Golf Course: this item has been discussed under 5.2b

## 6. Highways

6.1 Three potholes to be reported at Broadridge Lane and one at Tideford bend. Clerk to progress.

## 7. Planning

### Applications

7.1 **Sheilings Ridge Lane Blackawton TQ9 7HJ 3526/20/CLE** Certificate of lawfulness for existing use in breach of occupancy condition **COMMENT** Cllrs believe there is an agricultural tie on this property

7.2 **Lane End Stables Cornworthy TQ97ES 3568/20/TCA** T1: Ash – Re-coppice to previous points. G1: Sycamore x 3 – Crown height reduction by 2-3m and lateral reduction by 1-2m on all sides. T2: Sycamore – Crown height reduction by 2-3m and lateral reduction by 1-2m on all sides. T3: Walnut – Overall crown reduction by 2m on all sides. G2: Rowan x2 & Oak x2 – Through prune small tertiary branches growing around BT lines approx. 5m from ground level on North East side to provide clearance from BT cable. T4: Apple – Reshape & removal of 1m growth on all sides. T5: Goat Willow – Pollard to 5m from ground level. G3: Sweet Chestnut x2 – Crown raise to 3.5m from ground level. **SUPPORT**

### Decisions

7.3 **The Linhay, Allaleigh Lane, Allaleigh, Totnes 3078/20/PDM** Application to determine whether prior approval is required for proposed change of use of agricultural building to dwelling house (Class C) and for associated building operations (Class Q a&b) **PRIOR APPROVAL REQUIRED & GIVEN**

7.4 **Sheilings Ridge Lane Blackawton TQ9 7HJ 3526/20/CLE** Certificate of lawfulness for existing use in breach of occupancy condition **REFUSAL**

## 8.0 Finance and Records

### 8.1 Receipts

(a) 7p bank interest -as at 9<sup>th</sup> November 2020/ 7p bank interest as at 9<sup>th</sup> December 2020

(b) £250 : Devon CC grant

(laptop)

(c) £250 : SHDC grant

(laptop)

### 8.2 Payments

Payments made by BACS in November/December with authorised signatures from Cllrs Kirkland and Bradley

*DPC Financial Regulations permit the Clerk, in conjunction with Chairman of Council, to authorise expenditure for any items total up to £500 per invoice (see NALC document Parish Financial Regulations Section 4/4.1)*

(a) £276.90- Mrs L Maby– Clerk’s Salary for November 2020	(b) £ 41.88 -Mrs L Maby Expenses
3 <sup>rd</sup> quarter	(c) £17.25– Best Host–
Quarterly hosting fees	(d) £24: Best Host SLL
Certificate	(e) £240 (inc
VAT) : PKF Littlejohn for 2019/20 External Audit	(f) £59.17
: Mainline for Christmas Tree lights & connectors	(g) £19.99 :Mrs P and Mr T Kirkland
for Word 2007fromSoftware Repair World	(i) £90.00 : Bugford Nurseries
for Christmas Tree and half barrel	(j) £119.00: Lexis Nexis for
Arnold Baker LCA 12 <sup>th</sup> Edition	

### **New Payments**

(k) £276.90 – Mrs L Maby- Clerk’s Salary for December 2020	(l) £14.39- Mrs L Maby- Monthly Purchase
of Zoom Pro for videoconferencing	(m) £ 15.00 – Mrs J Bradley –
gift purchase for website coordinator	

Payments of above proposed by Cllr Kirkland and seconded by Cllr Fry

8.3 Bank Balance at 10/12/2020

Total : £23,406.99 Current Account :£15,343.37 Savings Account £8,063.62

Allocated: Cornworthy PC: £ 22,442.10 Charlecombe Wood: £108.01 P3: £856.88

**8.4 Budget approval for 2021/22** : following the Extraordinary meeting of 23<sup>rd</sup> December 2020 to discuss the draft budget, approval was proposed by Cllr Kirkland and seconded by Cllr Bradley

**8.5 Precept level approval for 2021/22:** following the Extraordinary meeting of 23<sup>rd</sup> December 2020 to discuss the precept, it was agreed that this should remain at the previous year’s level of £7,500. This was proposed by Cllr Kirkland and seconded by Cllr Bradley

## **9. Reports**

9.1 Clerk : Clerk advised councillors that the purchase of the Lexis Nexis for Arnold Baker LCA 12<sup>th</sup> Edition replaces the 7<sup>th</sup> edition we hold and will be available for councillors to use to

look up regulations and principles regarding local council administration. She advised that the latest register of electors has been published with 305 on the electoral roll for the parish. Clerk advised that there is a link for reporting Ash Dieback which she will publish on Facebook and our website for this to be reported so that this can be attended to. Cllr Kirkland asked that this be put in the parish magazine ([https://www.devon.gov.uk/roadsandtransport/reportaproblem/map/map\\_src/hzt/](https://www.devon.gov.uk/roadsandtransport/reportaproblem/map/map_src/hzt/)). She thanked Cllrs Hunt and Kirkland for their work in erecting the new notice board at Allaleigh. This will be welcomed by residents there as regular notices can now be posted. She also thanked councillors for their efforts in practising Zoom and adopting videoconferencing for meetings until further notice.

## 9.2 Tree Warden

9.3 Defibrillator : tested and working fine

9.4 Village Hall : report not available

9.5 Climate Change Emergency : Cllr Fry agreed to complete a consultation questionnaire on behalf of Cornworthy Parish Council for the Devon Climate Emergency Group. She had attended the first meeting of the Bio Diversity Forum via Zoom on the 9<sup>th</sup> December which was a meet and greet. She advised that the South Hams Sustainability Group have produced a map of the area showing those parishes which have prepared a Plan. Cllr Fry intends to use this to ask advice and collaborate with some of these whilst in the process of preparing a Climate Emergency Plan for Cornworthy Parish.

9.6 District Councillor : Cllr McKay asked if there were any issues regarding the new Waste Collection service. Cllr Kirkland advised that the initial problems appear to have been rectified in the parish. Cllr McKay advised that new funding for Businesses was being made available with grants from £4K to £9K. He advised that there is now a consultation on Local Housing Strategy. Clerk to forward e mail to councillors. He reported that an action plan has been approved at a meeting on the 17<sup>th</sup> December on Climate Change. Cllr McKay has a set of proposals regarding this which he believes should be considered and will advise if these proposals are to be assessed.

9.7 County Councillor: Cllr Hawkins reiterated the information about Business Grants and also advised that there may be up to £4K available for Village Halls. He advised that Dartmouth Caring and Dartmouth Food Banks are working hard at present and to let him know if anyone needs help. He is particularly concerned that any residents who are suffering hardship as a consequence of the pandemic know that they can contact himself or Cllr McKay for help and advice. The head of Dartmouth Academy (Emily) is aiming to make over 200 laptops available for learning to those in need and is asking residents if they have any redundant machines they can contribute. Cllr Fry asked if local businesses can make a contribution. Cllr Hawkins said the Academy were very open to this. He advised that recycling centres are still open but Leisure Centres in Totnes and Dartmouth have had to close due to restrictions. Dartmouth LC are still offering online virtual classes through Fusion. He advised that the diggers are now in for the first stage of constructing the new Dartmouth Health and Wellbeing Centre. He announced that shortly there will be additional

vaccine centres in the area. He announced that there is to be a new policy regarding 20mph speed limit areas after the end of a trial in Newton Abbot, but only on roads that are not deregulated. The bureaucratic process regarding the installation of interactive road signs has now been lifted albeit local councils will have to buy their own.

#### **10.0 Correspondence/Invitations & Matters for February Agenda**

#### **11.0 100 Club January Draw**

1<sup>st</sup>: Mr & Mrs Howell; 2<sup>nd</sup>: Mr Rowe; 3<sup>rd</sup>: Mrs P Kirkland

**Meeting Closed at 9.15pm**

The next **Parish Council Meeting** is on **Monday 1<sup>st</sup> February 2021 at 8.00 pm**