

Minutes 19 April 2021

CORNWORTHY PARISH COUNCIL

MINUTES of a meeting of Cornworthy Parish Council using video conferencing on

Monday 19th April 2021 at 8.00 pm

Draft minutes subject to change at the next meeting

1.0 Preambles

1.1 Emergency Exits

1.2 Apologies : apologies received from Cllrs Hunt and Worthington

2.0 Declarations of Interest : Cllr Kirkland 8.2 (g)

Cllr Fry Item 7.1

3.0 Minutes

3.1 **Approval of Minutes** from the Parish Council Meeting held 1st March 2021

4.0 Matters Arising from the Minutes

4.1 (Item 4.3 March Minutes) Parking in the Village: Cllr Kirkland confirmed that a letter had been received from a parishioner. Cllr Ronson enquired whether anyone had spoken to the parishioner. Cllr Kirkland confirmed that Cllr Hunt had discussed the issue with the parishioner, but a written reply should be prepared emphasising that the Parish Council, have a duty of care to all parishioners and are trying to solve a problem

To this end, yellow lines would only be a last resort as they would be hard to enforce and displace a number of residents who would have nowhere suitable to park close to their homes.

Clerk to prepare a reply.

Cllr Fry asked if we could get a Fire Officer to come to a meeting to outline where the problems lie within our village. This would then form part of the Emergency Plan for the village. Cllr Kirkland asked that the residents who had raised concerns about this issue be informed of our proposed actions. Clerk to prepare letters.

Cllr Kirkland noted that the general letter about parking that had been distributed had had some effect especially in Priory View.

5.0 Local Issues

5.1 Current enforcement cases : no new ones reported. Cllrs discussed the length of time taken to attend to cases. Cllr McKay advised that the resource issue is being looked at.

5.2 Parishioners Letters : Cllrs discussed letters received about Code of Conduct regarding councillors. Clerk to prepare a reply.

5.3 Neighbourhood Plan for Cornworthy : Cllr Kirkland suggested we need someone to lead this. Cllr McKay, pointed out that the process can be onerous, but a lot of benefits can accrue from it. He will furnish the council with the details of a contact within South Hams who can help start the process and explain what's involved. Cllr Hawkins advised that Darmouth, Kingswear and Stoke Fleming Councils have prepared theirs and could advise. Grants are also available.

Cllr McKay suggested that we could join with other nearby small parishes to prepare a joint neighbourhood plan.

5.4 Phone Box : BT have advised that they have the box on their works list to be refurbished between now and September.

5.5 Contribution to Flagpole Purchase : the council had been in discussions with the church who have a location for a new flagpole and have purchased a new flag. All councillors agreed that the parish council would reimburse the cost in full.

6.0 Highways

6.1 Cllrs pointed out that the Broadridge and Priory View potholes are still there. Cllr Hawkins asked that everybody report these potholes again in the hope that these will be sorted as soon as possible.

6.2 Clerk asked that a warning sign be positioned before the bend coming from Totnes as this is becoming increasingly dangerous. All in agreement. Clerk to action.

7.0 Planning

Decisions

7.1 Tidford Park Farm Cornworthy TQ9 7HL Reference: 0256/21/FUL
Proposed agricultural building **CONDITIONAL APPROVAL**

8.0 Finance and Records

8.1 Receipts

(a) 6p bank interest – 9th March 2021

8.2 Payments

(a) £276.90 – Mrs L Maby – Clerk's Salary for March

(b) £54.63- Mrs L Maby – Final quarter expenses

(c) £154.50 – Reimbursement to Mrs L Maby for Purchase of Bench

- £14.39-Reimbursement to Mrs L Maby for Monthly Zoom subscription
- (e) £29.95– Reimbursement to Mrs L Maby for Book of Condolence
- (g) £ 6.30 – Mr T Kirkland for letter printing (Veasey’s)
- (h) £120 – SHDC Payroll Service

Payments a to e were proposed by Cllr Carver and seconded by Cllr Fry

Cllr Bradley asked for proposers and seconders for items g to h: Cllr Carver proposed and Cllr Fry seconded.

8.3 Completion of Annual Governance statement of the Annual Return 20/21

All had seen these and were in agreement. Chairman Cllr Kirkland duly signed the document

8.4 Bank Balance at 10/3/2021

Total: £21,621.94 Current account: £13,558.13

Savings account: £8,063.81

Allocated: Cornworthy PC: £21,187.05

Charlecombe Wood: £108.01 P3: £326.88

8.5 End of Financial Year Accounts 2020/21 & Accounting Statements on Annual Return

All had seen these and were in agreement. Chairman Cllr Kirkland duly signed the document

8.6 Internal Auditor Clerk proposed that Mrs Griffiths be used as in previous years. All agreed to this and a thank you gift of a £25 garden voucher.

9.0 Reports

9.1 Clerk: the issue of meeting physically has to be considered after May 7th as this is currently the law. The church have offered the use of its building whilst refurbishments/ cleaning is carried out at the Hall. Jonathan Croft , Temporary Sergeant for the Dartmouth and Rural Neighbourhood Team has introduced himself and would like to talk to councillors at joint meetings with nearby parishes. Cllrs thought this was a good idea and also suggested he might advise on our parking problems.Clerk to pursue. Now official contract of

employment, has been prepared for the clerk, she asked that an annual assessment and salary review be put in place. Cllr Fry suggested she could help reference some relevant questions.

9.3 Defibrillator : Cllr Kirkland reported that all working fine

9.4 Village Hall : Cllr Carver advised that the Hall is being cleaned for the Election to take place next month and they are working towards getting the Table Tennis club up and running as soon as possible.

9.5 Climate Change: deferred to next month

9.5 District Councillor : Cllr McKay said that the new localities regime started last week and hopefully will be more structured and efficient. They have learnt lessons from the previous year. He said that he is active on issues regarding Climate Change and discussed his views on operational vs strategic issues and changes he felt were needed. He also talked about the problems on the A381 through Harbertonford and mentioned that the shop here might become a community shop in about 6 months time.

9.6 County Councillor : Cllr Hawkins discussed a new tranche of grants available. Covid compliant officers are out and about in our towns and villages with an extra six officers until September when this will be reviewed. SHDC have agreed to give Fusion another £170K to re-open leisure facilities shortly. Devon CC Budget will focus on highways and adult and children social care. Health and Well Being Centre building will start in May. The Park and Ride will now use the playing fields at Norton for this year whilst this happens. From the middle of May there will be two open top buses available as a Park and Ride. He discussed concerns about the new roundabout being built near Sainsbury's but the developer has won the debate which went to an individual assessor. DCC is still aware that this may be an accident hotspot. Cllr Hawkins hoped that he would be with us again after the May elections and thanked the council and clerk for their help and assistance in the past.

10.0 Correspondence/Invitations and Items For May Agenda

No items noted.

11.0 100 April Club Draw

1st: Mr S. Shepherd

2nd: Susie Hudson

3rd. Mr B Petheram

Meeting closed at 9.20pm

Next meeting to include the Annual General Meeting to be held on on May 10th 2021 at 8pm

