

Minutes of 2 November 2020

CORNWORTHY PARISH COUNCIL

Minutes of Cornworthy Parish Council Meeting

held in Cornworthy Village Hall

on **Monday 2nd November 2020 at 8.00 pm**

**NB. Strict social distancing guidelines observed throughout.*

Draft Minutes subject to change at next meeting

Present: Cllrs: Kirkland (Chairman), Bradley, Hunt, Matthews, Worthington

In Attendance: Linda Maby (Clerk), County Councillor Hawkins

Open Forum: Members of the public were invited to send any representations prior to this meeting by e mail to parishcouncil@cornworthy.com

1.0 Preambles

1.1 Apologies: Cllrs Carver and Fry; District Councillor McKay

2.0 Declarations of Interest : Cllr Kirkland item 8.2 (b)

3.0 Minutes

3.1 The Minutes from the Parish Council Meeting held 5th October 2020 were approved by all and duly signed by Chairman Cllr Kirkland.

4.0 Matters Arising from Minutes

4.1 (Item 5.3) Clerk confirmed that paperwork had arrived to claim £250 each from SHDC and Devon CC Localities Funds towards the cost of the new laptop. Clerk to complete

4.2 (Item 6.1) A meeting was held in Cornworthy on Wednesday 7th October with Lisa Edmonds from Devon County Highways to discuss repairs needed to the highway and drainage from the church to Furzehill Cross as well as other highways issues in the parish. Highways have noted all issues. Cllr Hunt agreed to carry out a pro tem measure on the road to Furzehill Cross to divert the running water

5.0 Local Issues

5.1 Enforcement cases : one new case which was discussed amongst councillors.

5.2 Parishioners Letters : correspondence received from parishioner in Allaleigh asking whether

the Parish Council is planning to speak at the Development Management Committee meeting on November 4th regarding planning application 0704/20/FUL at Higher Venice Barn, and the proposed use of the unmetalled track as the new access route to the barn conversion. Cllr McKay has taken a video of the track to show the committee members. Cllr Kirkland has agreed to attend this 'digital' meeting.

5.3 Village Christmas Tree : Cllr Kirkland proposed the idea of the parish council supplying a large Christmas Tree located outside the Village Hall together with lights on a timer. Kelvin Gitsham has agreed to install an electrical socket in the Hall which can be blanked off after use until next Christmas. Clerk has sourced a 10 foot tree and a re-usable half barrel from Bugford Nurseries for £90 whilst Cllr Hawkins agreed to help with the sourcing of the lights and timer for approximately £75. The idea was seconded by Cllr Hunt and everyone was in agreement. Clerk to progress and use Facebook and Noticeboards to advise when lights will be switched on. Cllr Kirkland advised that Elly Finn has agreed to organise a children's competition to make waterproof tree decorations.

5.4 Covid19 2nd wave response : cllrs discussed the use of previous posters and volunteer lists, should they be needed, as well as the supply of Food Bags from Dartmouth Food Bank. Clerk to enquire whether the church porch could be used as an appropriate pick up point for the bags which would be supplied by Cllr Hawkins who agreed to bring 3 bags to begin with.

5.5 Grants for laptop : see 4.1 above

5.6 Items required for new website (secure certificate £24 per annum) / laptop (Windows package £75):

Cllr Kirkland stressed that the purchase of these items was necessary to set up the new laptop. Proposed by Cllr Bradley and seconded by Cllr Hunt.

6.0 Highways

6.1 Meeting with DCC Highways : see above

6.2: Cllr Hunt advised he had carried out some temporary work to the road from the church to Furzehill Cross to cope with the excessive water flowing there until Devon CC Highways can address the problem more substantially. Clerk has advised Highways.

6.3 Cllr Hunt asked that a police incident report is filed concerning the finger post at Kerswell which has come down again with evidence of deliberate tampering. Clerk to progress.

7.0 Planning

Applications

7.1 **3, Priory View, Cornworthy TQ97HN2907/20/HHO** Householder application for retaining front wall and creation of parking space (respond by 12/11/20). **COMMENT** Cllrs wished to comment that they had no objection to this application.

Additional Items

7.2 **Higher Venice Barn", Allaleigh, Blackawton, Totnes 0704/20/FUL** Conversion of barn to dwelling and associated landscaping This planning application is being presented to the Development Management Committee at 11.00am on 4th November 2020 held remotely, via skype.

8.0 Finance and Records

8.1 Receipts

(a) 7p bank interest -as at 9th October 2020

8.2 Payments

(a) £276.90- Mrs L Maby– Clerk’s Salary for October 2020

- (b) £45.00 – Mrs P Kirkland – Easy Start WordPress Payments proposed by Cllr Kirkland and approved by Cllr Matthews.

8.3 Bank Balance at 19/10/2020

Total : £23,997.94 Current Account :£15,934.46 Savings Account £8,063.48

Allocated: Cornworthy PC: £ 23,033.05

Charlecombe Wood: £108.01 P3:
£856.88

9. Reports

9.1 Clerk : clerk will issue a budget ‘package’ to councillors well before the next meeting which will outline financial reserves available. Clerk also advised that the AGAR has been completed by the external auditors.

9.2 Tree Warden : none

9.3 Defibrillator : all working fine

9.4 Village Hall : Cllr Carver absent

9.5 Climate Change Emergency : Cllr Fry absent

9.6 District Councillor : absent

9.7 County Councillor: Cllr Hawkins advised that -there were financial packages available for people in need because of Covid – recycling centres will remain open during lock down – the Dartmouth Health and Well Being Centre planning application and eventual build has been held up because of Covid and is scheduled to begin in Spring 2022.

10.0 Correspondence/Invitations & Matters for December Agenda

10.1 Councillor Advocate Scheme : The Office of the Police and Crime Commissioner's Councillor Advocate Scheme have asked that we nominate a councillor. They advise that joining the scheme is a great opportunity to share community safety messages and liaise with the police in our communities. The advocacy scheme provides an ability to read and share messages from Devon and Cornwall police about relevant issues such as the police response to Covid-19. Cllr Kirkland agreed to act as advocate.

10.2 Waste Management/Missed Bins: many households have had either bins or recycling bags left uncollected under the new system. Cllr Hawkins suggested that Cllr McKay is made aware and to contact hayleyduffy@swdevon.gov.uk if it's an ongoing problem. Clerk to pursue.

11.0 100 November Club Draws

1st: Mr and Mrs Sherwood; 2nd: Mrs T Scanlan; 3rd: Mrs V Tozer

The meeting closed at 8.50pm

The next **Parish Council Meeting** is on **Monday 7th December 2020 at 8.00 pm**