

Minutes from 7 September 2020

CORNWORTHY PARISH COUNCIL

Minutes of Cornworthy Parish Council Meeting

held in Cornworthy Village Hall

on **Monday 7th September 2020 at 8.00 pm**

**NB. Strict social distancing guidelines observed throughout.*

Draft Minutes subject to change at next meeting

Present: Cllrs: Kirkland (Chairman), Bradley, Carver, Hunt, Matthews, Worthington

In Attendance: Linda Maby (Clerk), District Councillor McKay (until 8.25pm), County Councillor Hawkins,

Open Forum: Members of the public were invited to send any representations prior to this meeting by e mail to parishcouncil@cornworthy.com as due to Covid 19 restrictions

numbers attending were limited (3 received)

1.0 Preambles

1.1 Emergency Exits

1.2 Apologies from Cllr Fry

2.0 Declarations of Interest : Cllr Carver : item 7.4

3.0 Minutes

3.1 Minutes from the Parish Council Meeting held 29th June 2020 were approved by all and duly signed by the Chairman, Cllr Kirkland

Cllr John McKay gave his report next (see later for his report under item 9.6)

4.0 Matters Arising from Minutes

1. (Item 4.2) Cllr Kirkland informed the meeting that the work to the Devon Air Ambulance (DAA) Lighting Mast is complete and we now have a formal installation certificate. DAA will perform a trial run shortly. Cllr Kirkland asked that the parish council extended thanks to all involved particularly, the Cornworthy Sports Club, the Holly Ball for their donation and Cllr Hunt.

1.

5.0 Local Issues

5.1 Enforcement cases : clerk reported on decisions and the one remaining outstanding case.

5.2 Parish Council Website & Accessibility Statement: Mrs Penny Kirkland had provided details of the cost for the new gov.uk domain name required for Cornworthy Parish Council (£145 for 2 years and £87 yearly thereafter). Hosting for the new website would be £5.75 per month payable quarterly or yearly. This would cover one website and up to 100 email addresses. All councillors will be issued with gov.uk addresses in due course. This was proposed by Cllr Matthews and seconded by Cllr Cartver.

Mrs Penny Kirkland had prepared a statement to go on our current website to comply with the Accessibility Standards deadline of the 22nd September whilst the new fully compliant website is being prepared.

5.3 Replacement Parish Council Laptop : Cllr McKay had investigated whether a refurbished laptop could be available for Cornworthy Parish Council from SHDCC to replace the current dysfunctional one. Unfortunately, because of security issues, this was not permissible. Cllr McKay offered up to £300 to assist with the cost of a new laptop. Cllr Kirkland recommended an Acer Aspire 3 15.6 inch Laptop at a cost of £499 (including VAT). The purchase of this was proposed by Cllr Bradley and seconded by Cllr Carver. Clerk to progress.

5.4 Parishioners E mails : There were three in total.

5.4.1: The parish council was asked to reconsider placing some boulders/ bollards along a short length of a parishioners boundary which is being constantly eroded by drivers parking here. The bank that prevents water egress into the garden during heavy rain has been flattened in places and cars are very close to damaging the fencing. Problems arise especially with visitors to the village parking here. Cllrs commented that they could not sanction bollards to be put onto the highway and suggested that the parishioner consider a more solid structure other than a hedge which would better protect the boundary. In the meantime, the hedge could be kept clipped so the advisory 'No Parking' notices can be clearly seen. Clerk to inform.

5.4.2 The parish council was asked to comment on the cutting down of the Sycamore hedge on the small paddock behind the Hunters Lodge Inn. There was concern that the contractor seems to have taken little notice of the Tree Protection Plan included in recent planning applications(Mr A.Agar 21st

Feb 2017 0334/17/FW) in that the hedge will need to undergo pollarding in time and that any gaps should be replanted. Some privacy issues were now being experienced. Cllrs commented that this is a conservation area and that the Tree Officer at South West Devon should be contacted. Clerk to progress.

5.4.3 The parish council were asked to address the problems of Ash Dieback and Himalayan Balsam

both of which are becoming noticeably widespread in the parish. ,Cllrs would like the Tree Officer's comments on this.

5.5 Parking In The Village: There had been recent problems with refuse collection in Priory View due to poorly parked vehicles blocking access for the lorry. The situation has been rectified at the moment but Cllrs want this to be monitored.

5.6 Fire Hydrants check: Cllrs Kirkland and Hunt agreed to carry out this annual requirement.

5.7 Electrical sockets for Sports Club at DAA lighting Mast : Kelvin Gitsham has provided a quote for installing electrical sockets at the lighting Mast which the Sports Club can use as originally agreed.

The amount of £239.07 was agreed by all. Proposed by Cllr Carver and seconded by Cllr Hunt. Clerk to progress.

6.0 Highways

As there were several issues which have previously been reported to DCC Highways but not actioned, County Councillor Hawkins felt that a meeting in Cornworthy with Lisa Edmonds from DCC Highways and representatives from Cornworthy Parish Council now be arranged to discuss these issues and the conditions of the roads. Clerk to progress

7.0 Planning (7.1 to 7.6 discussed /commented on during August)

7.1 Court Prior Farm, Cornworthy TQ97ES : Householder application for replacement of existing rear blockwork lean-to extension and creation of new garden room extension with conversion of single ground floor window into a new doorway and enlargement of first floor window **1636/20/HHO SUPPORT**

7.2 Court Prior Farm, Cornworthy TQ97ES : Listed Building Consent for replacement of existing rear blockwork lean-to extension and creation of new garden extension with conversion of single ground floor window into a new doorway and enlargement of first floor window **1637/20/LBC**

SUPPORT

7.3 Capton Mill Cottage, Capton, Dittisham TQ6 OJE : Householder application for the erection of timber framed studio/workshop with wash room and replacement septic tank: **1669/20/HHO SUPPORT**

7.4 Court Prior Farm, Cornworthy TQ97ES: Change of use and conversion of redundant pool house to single dwelling house **1427/20/FUL COMMENT** Cornworthy Parish

Council believe there may have been a condition placed on this development when the swimming pool was originally built which prevented a change of use in the future into a dwelling.

7.5 Higher Venice Barn, Allaleigh, Blackawaton, Totnes TQ9 7DL Conversion of barn to dwelling and associated landscaping : **0704/20/FUL READVERTISEMENT (revised plans received) OBJECT** Parish Council expressed concern about the access to this property which is down an unmetalled road seemingly unfit for most general vehicles. The road is in poor condition and suffers from flooding during the winter period. This is more of a pathway for walkers and possibly cyclists and does not constitute a good means of access to the property. Cornworthy Parish Council remain concerned about the use of the DCC lane as access to Venice Barn. We would like to see the county road preserved in its present state. This road/lane is unsuitable for larger vehicles, especially wide construction vehicles which are liable to cause damage to the ancient walls here. The lane also regularly holds water especially during the winter and the water run off from the main highway is likely to undermine the new surfacing as proposed

7.6 Parks Barn, Abbey Road, Cornworthy TQ9 7ET Removal and or variation of conditions 2, 3, 4, 5 and 77 following planning consent 13/1028/14/F **2284/20/VAR OBJECT** The development (particularly windows) are still being reviewed under an enforcement case which has not yet been decided

The suggested lintels in this application do not appear to meet building regulations

7.7 Land Adjacent to Dartmouth Park & Ride Site, Wessex Way, Dartmouth, TQ6 OJL **1585/20/FUL**

READVERTISEMENT (Revised Plans Received) Construction of new 2 storey Health & Well Being Centre and associated external works (comment by 24/9/2020) **SUPPORT**

Decisions

7.8 Court Prior Farm, Cornworthy TQ97ES : Householder application for replacement of existing rear blockwork lean-to extension and creation of new garden room extension with conversion of single ground floor window into a new doorway and enlargement of first floor window **1636/20/HHO CONDITIONAL APPROVAL**

7.9 Court Prior Farm, Cornworthy TQ97ES : Listed Building Consent for replacement of existing rear blockwork lean-to extension and creation of new garden extension with conversion of single ground floor window into a new doorway and enlargement of first floor window **1637/20/LBC**

CONDITIONAL APPROVAL

7.10 Lavender Mead, Cornworthy TQ97HF : Approval of details reserved by conditions (discharge) ie. Condition 6 of the planning consent 4238/17/FUL: **3939/19/ARC DISCHARGE OF CONDITION APPROVED** 7.11 Dinnicombe Barn, Ridge Lane, Blackawaton TQ9 7HX. Erection of detached ancillary oak framed

annexe, 1259/20/FUL REFUSAL

8.0 Finance and Records

8.1 Receipts

(a) 45p bank interest July/August 2020

8.2 Payments

(a) £264.16 : Mrs L Maby – Clerk’s Salary for August

(b) £88.42 : Mrs L Maby – Clerk’s Expenses for 2nd quarter 2020/21

8.1/8.2: Payment proposed by Cllr Hunt and seconded by Cllr Carver

NB. Previous payments during August 2020 using BACS payments approved with two authorised signatures (Cllr Kirkland & Cllr Bradley)

DPC Financial Regulations permit the Clerk, in conjunction with Chairman of Council, to authorise expenditure for any items total up to £500 per invoice (see NALC document Parish Financial Regulations Section 4/4.1)

8.3 (a) Mrs L Maby – Clerk’s Salary for July 2020 : £264.16

8.4 Bank Balance at 4/8//2020

Total: £19,374.13 Current account: £13,511.38 Savings account: £5,862.75

Allocated: Cornworthy PC: £18,409.24 Charlecombe
Wood: £108.01 P3: £856.88

8.5 Clerks salary increase and scp scale progression: all in agreement that clerk should move up one scale and receive back pay to April 2020.

8.6 Locality grant of £525 available from County Cllr Hawkins: it was agreed that funds should go towards the new laptop and any associated software needed as well as commissioning the new website. Clerk to progress

1.

9.0 Reports

9.1 Clerk : no items to report

9.2 Tree Warden

9.3 Defibrillator: tested and working fine

9.4 Village Hall : risk assessments continue to be re-visited and the situation regarding activities within the hall reviewed on a regular basis alongside government advice regarding Covid 19.

9.5 Climate Change Emergency

9.6 District Councillor: (report given from 8.05 to 8.25pm when Cllr McKay left the meeting)

- SHDCC experiencing budget deficit and an uncertain future but the council are well equipped at present to deal with this.
- There will be a White Paper at the end of September which sets out plans for a Unitary Authority. This will mean more devolution at a local/parish council level.
- Council looking at how to engage with local communities going forward learning lessons from the marvellous work undertaken by local groups/communities during the crisis.
- An action plan on biodiversity is expected soon
- Cllr McKay expressed his support for the PC's comments on the planning application at Higher Venice Barn, Allaleigh (item 7.5 above) feeling that the 'green lane' there should be protected.
- Cllr McKay asked that he be contacted should there be any need for a 'Speedwatch' monitor.

9.7 County Councillor : Cllr Hawkins reported that Cornworthy PC are the only parish council at present holding face-to-face meetings. DCC and SHDC will continue business with virtual meetings.

10.0 Any Other Business

1. 10.1 Village Oak Tree: clerk was asked to contact the Tree Officer regarding pruning the tree

1. 10.2 Recycling meeting/presentation: still awaiting a date for this

11.0 100 Club September Draw

1st: Mrs R Fry; 2nd: Ms H King 3rd: Mr P O'Brien

NB .August 100 Club draw took place with witnesses at The Hunters Lodge

1st: Ms C Hannah; 2nd: Mrs J Kerslake; 3rd Ms H King

The next Parish Council Meeting is on **Monday 5th October 2020 at 8.00 pm**