

CORNWORTHY PARISH COUNCIL

Parish Clerk: Cathy Campos 1, St Clements Court Church Road Dartmouth TQ6 9SN

Phone: 01803 839305

Email: parishclerk@cornworthyparishcouncil.gov.uk

To: Members of the Cornworthy Parish Council

29th November 2023

You are hereby summoned to attend a meeting of Cornworthy Parish Council at Cornworthy Village Hall on **Tuesday 5th December 2023 at 7.30pm** for the purpose of transacting the following business.

Open Forum: Members of the public are invited to address the Council before the meeting.

AGENDA

1. Apologies for Absence

2. Declarations of Councillor's Interests

3. Approval of Minutes

To approve the minutes from the CPC meeting held on 16th October 2023.

4. Matters Arising from the Minutes

5. Reports from District and County Councillors

5.1 Cllr John McKay SHDC

5.2 Cllr Jonathan Hawkins DCC

6. Local Issues

6.1 Parishioners Correspondence to Action

Email from a resident requesting Follow Sat Nav signage.

7. Devon County Council Highways

No new works

8. Planning

8.1 Applications

None

8.2 Planning Decisions by SHDC

None

8.3 Consultations

None

9. To Approve and Adopt the following CPC Policies until the next review in April 2024

9.1 CPC Transparency Statement

9.2 Information available from CPC under the Model Publication Scheme

9.3 Electoral Commission Guidance for Candidates

9.4 CPC Member Allowances

9.5 CPC Accident Reporting Policy

9.6 CPC Data Breach Policy

9.7 CPC Freedom of Information Policy

10. Finance

10.1 To Update on CPC Finances (report circulated)

10.2 To Approve the following payments

C Campos October Salary	£240.00
C Campos November Salary	£259.60
C Campos Back Pay April-October 2023	£155.20
Computer Parts for CPC Laptop	£69.72
Christmas Tree Decorations	65.71
Community Heartbeat Trust	£73.00
Andrew Best P3 work	£280.00

10.3 To note the pay increase for the Clerk of £1.00 an hour as negotiated by the NUJ

10.4 To Discuss and Approve changes to the CPC Insurance Schedule

10.5 To remove the Projector and Voice Amplifier from the CPC Asset Register

10.6 To Discuss and Approve the CPC budget and set the precept for 2024/25

11. To Update on the status of the Devon Air Ambulance Lighting Mast

12. To Update on the internal interim review of Internal Audit requirements

13. To Consider the following Reports

13.1 Clerk and RFO (report circulated)

13.2 Tree Warden

13.3 Defibrillators and VETS

13.4 Village Hall

13.5 P3 Paths

13.6 Parish Volunteers

13.7 Dart Harbour Communities Group

14. Current SHDC enforcement cases

15. To confirm the date and location of the next Parish Council meeting

100 Club Draw

PRESS AND PUBLIC ARE WELCOME TO ATTEND