



## Cornworthy Parish Council

Parish Clerk: Cathy Campos 1, St Clements Court Church Road Dartmouth TQ6 9SN

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**To: Members of the Cornworthy Parish Council, 14<sup>th</sup> May 2024**

You are hereby summoned to attend a meeting of Cornworthy Parish Council at Cornworthy Village Hall on **Monday 20<sup>th</sup> May 2024 at 7.00pm** for the purpose of transacting the following business.

**Open Forum: Members of the public are invited to address the Council before the meeting.**

### AGENDA

**1. Apologies for Absence**

**2. To Elect a Chair**

**3. To Elect a Vice Chair**

**4. Declarations of Councillor Interests**

**5. Approval of Minutes**

To approve the minutes of the CPC meeting held on Monday 18<sup>th</sup> March 2024

**6. Matters Arising from the Minutes**

**7. Reports from District and County Councillors**

**7.1. Cllr John McKay SHDC**

**7.2. Cllr Jonathan Hawkins DCC**

**8. Local Issues**

**8.1 Parishioners Correspondence to Action**

**9. Devon County Council Highways**

Change of date for Road Closure-Washbourne Bridge Cross to Blackdown Cross, Blackawton  
This is now scheduled to take place from 15/07/24 to 19/07/24.

**10. Planning**

**10.1 Applications**

1304/24/HHO Householder application for removal of additional roof lights, resetting remaining rooflights, reduction in width of the living room South facing window to 2.7m overall & reduction in depth of the light well (resubmission of 0040/23/HHO P

Parks Barn, Abbey Road Cornworthy TQ9 7ET

**10.2 Planning Decisions**

## **11 Finance**

**11.1 To Update on CPC Finances (report circulated)**

**11.2 To Approve the following payments.**

C. Campos March Salary	£259.00
Clerks Expenses	£97.87
HMRC	£ 194.40
SHDC Payroll Services	£120
DALC Annual Subscription	£149.00
CVH Electricity VETS training	£16.00
C Campos April Salary	£189.05
Internal Auditor services	£140.00

**11.3. To Approve the Certificate of Exemption AGAR 2023/34**

**11.4 To Approve the Annual Governance Statement 2023/24**

**11.5 To Note the Annual Internal Report 2023/24**

**11.6 To Approve the Annual Accounting Statements 2023/24**

**11.7 To Discuss and Agree the Insurance Schedule for 2024/24**

**11.8 To Administer the funds raised by the Village for the Defibs/Vets as earmarked reserves**

**12. To Discuss the outcome of the recent CPC/ DAA meeting and the retention of the DAA lighting mast**

**13. To Review and Adopt the CPC Standing Orders for 2024/25**

**14. To Approve the production of a Parish Booklet with an approximate cost of £250**

**15.To Consider the following Reports**

**i. Clerk and RFO (report circulated)**

**ii. Tree Warden**

**iii. Parish Volunteers**

**16.Current SHDC enforcement cases**

**17.To confirm the date and location of the next Parish Council Meeting**

**18.100 Club draw**

**PRESS AND PUBLIC ARE WELCOME TO ATTEND**